

Last Name: \_\_\_\_\_

# Communication Information Sheet

## Lake Orion Baptist School

Because the primary means of communication between the school and the parents will be through email, it is necessary for us to update our records with email addresses by which you can be informed of school related issues. Please help us by providing at least one address that can be used for this purpose.

We will also be printing a school directory for parent/student use. The directory will go out to each school family. If you would like your contact information included in the directory, please provide the appropriate information below. Please note that the school directory section is optional. It is not required that your contact information be shared with other school families.

**Please return this sheet to the school office.**

### Required (for office use only)

All email addresses provided below will be used for communication between the school office and you, the parent. This will include the Daily Attendance and Announcements, athletic information, schedule changes, memos/reminders, etc. Please be sure to provide an address that is checked on a daily basis.

Email Address 1: \_\_\_\_\_

Email Address 2: \_\_\_\_\_

Email Address 3: \_\_\_\_\_

Name (printed): \_\_\_\_\_

### Optional (for use in school directory distributed to school families)

*I give permission for the following information to be included in the **2022-2023** School Directory. I understand it will be distributed to the parents, students, and faculty of Lake Orion Baptist School.*

**Please check only the items that you would like included in the directory.**

Home Address \_\_\_\_\_

Mother's Cell: \_\_\_\_\_

Home Phone \_\_\_\_\_

Father's Cell: \_\_\_\_\_

Email Address 1 (above)

Other Contact Info: \_\_\_\_\_

Email Address 2 (above)

Email Address 3 (above)

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_